



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
MARK T. BENTON • Assistant Secretary for Public Health
Division of Public Health

December 6, 2019

MEMORANDUM

TO: North Carolina Immunization Program (NCIP) Participants

FROM: Wendy Holmes, RN, Head ^{WH}
Immunization Branch

SUBJECT: Verification of the Vaccines for Children (VFC) and NCIP Enrollment Profile Form

The purpose of this memo is to ask for your help in ensuring our records are up to date. The Centers for Disease Control and Prevention (CDC) is in the process of updating the VFC provider agreement; therefore, a complete enrollment packet will be forthcoming in 2020. Until then, your current 2018 NCIP provider agreements are in effect with no changes.

Steps to take:

Review the enclosed *Enrollment Profile* form in detail. The enrollment numbers your practice reported represent the number of children being served by age and eligibility categories who received VFC vaccine between October 1, 2018 and September 30, 2019. If changes are needed, mark through the enrollment numbers and write in the correct number.

Review the *Lead Physician* and *Vaccine Coordinator* information. If this information needs to be updated, please mark through the incorrect information and write in the correct information.

Return this form no later than **Tuesday, December 31, 2019**; and retain a completed copy for your records. Return completed forms via email at ncirhelp@dhhs.nc.gov or via fax to 1-800-544-3058.

Important, you only need to respond to this request if there has been a change in your enrollment population and/or key staffing responsible for vaccine management. If we do not receive an updated profile from your office by the due date of December 31, 2019, we will consider the enrollment profile we currently have on file as up to date.

We are also collecting information from participating providers for our strategic planning. Please complete a brief survey on your readiness to exchange immunization information with the North Carolina Immunization Registry (NCIR) through an electronic interface with your Electronic Health Record (EHR), also known as interoperability. The purpose of this survey is to gain insight into how technically ready your EHR are, or will be, in 2020. Please only submit one survey per practice. This survey is available at: <http://bit.ly/DXReadiness>.

Contact the Immunization Help Desk, Monday through Friday, 8 a.m. to 5 p.m. at 1-877-873-6247, if you have any questions.

Enclosures

cc: SMT, Regional Immunization Staff, CO, Vaccine Manufacturers, Elizabeth Hudgins, Frank Skwara, Terri Pennington, Peter Graber, Harita Patel, Taryn Edwards, Gregg Griggs, Ann Nichols

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH, IMMUNIZATION BRANCH

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